

## TRAFFORD COUNCIL

**Report to:** Health & Wellbeing Board  
**Date:** 4<sup>th</sup> February 2014  
**Report for:** Information and Decision  
**Report of:** Deputy Corporate Director Children, Families and Wellbeing, Director Service Development, Adults and Communities

### Report Title

Trafford Health and Wellbeing Strategy Action Plan Update

### Summary

- This report is to update the Health and Wellbeing Board on progress made in relation to the Health and Wellbeing Strategy Action Plan.

### Recommendations

- That the Board note the progress
- That the Board agree the membership and Terms of Reference of the Health and Wellbeing Delivery Programme Board
- That the Board agree the proposed approach to monitoring and reporting of outcomes

### Contact person for access to background papers and further information:

**Name:** Linda Harper, Deputy Corporate Director, Children, Families and Wellbeing, Director Service Development

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## 1. **Context**

1.1 Further to the development and endorsement of the Health and Wellbeing Strategy the Health and Wellbeing Board initiated the development of an underpinning Action Plan which sought to reflect and capture the eight key priorities embedded in the Strategy.

1.2 The draft Action Plan was received by the Health and Wellbeing Board in October 2013 with a request for a further update on progress in early February 2014. The Board was particularly keen to see:-

- Development of the Action Plan group to incorporate key providers of services to ensure a collaborative 'action based' approach to delivery.
- Further population of the draft Action Plan.
- Development of a Performance Framework for monitoring progress and demonstrating improved outcome.

## 2. **Progress Update**

### **Development of Action Group**

2.1 The initial Action Plan Group was made up of commissioners from Trafford CCG and Trafford Council. This has been further developed to include a wide range of partners and organisations. The revised membership is outlined in Appendix 1 of the report.

2.2 The Action Plan Group has been re-named the Health and Wellbeing Delivery Programme Board. The Terms of Reference for the Programme Board have been developed (Appendix 2).

2.3 The Health and Wellbeing Delivery Programme Board held a workshop in January 2014, facilitated by David Burnham, North West Employers, who has supported Health and Wellbeing Boards across the region in their development. The facilitation was free of charge in return for support and advice by Trafford to the North West region in relation to the development of the Health and Wellbeing Strategy.

### 2.4 **Further Population of the Action Plan**

2.5 The updated draft Action Plan is attached (Appendix 3).

### 2.6 **Development of a Performance Framework**

2.7 The measures within the overarching draft Action Plan are primarily public health outcomes framework indicators, and whilst these relate either directly or indirectly to the

overall priority area there is a risk that this would not give the Board the assurance it requires in relation to progress against each action. The majority are only updated on an annual basis and the impact of what we are doing will only be evidenced through these indicators in the longer term. Subsequently, it is proposed that:-

- A simplified Health and Wellbeing Action Plan (Appendix 4) is developed identifying strategic priorities, clarifying actions and providing RAG ratings, progress reports and broad evidence. This will allow regular exception reporting to the Board and will support the Board in examining those areas it has awareness about or indeed where good practice and progress can be highlighted.
- A development window of now through to the 1<sup>st</sup> of April 2014 for a new Action Plan monitoring template (clearly based on the existing draft plan) to be populated by the named leads for each priority area. This will include the provision of a baseline position in relation to the actions from which to measure progress.
- This template will allow the existing broad actions to be broken down and for completion dates, milestones, baseline and specific evidence suites to be developed (many of these of course already exist and a focus for this work would be to bring together existing evidence bases such as health data, to avoid duplication).
- The existing set of public health outcome measures will continue to be collated and reported upon but it recognised that these are longer term measures and perhaps less useful in quarter on quarter monitoring of work streams.

2.8 In essence this means that the Board would be provided with:-

- A generic progress (exception) report.
- A specific Action Plan report for each area and each action within those areas.
- A report on the progress made against the global set of outcome measures (the public health measures already identified).

2.9 It is proposed that the Board determine the frequency they wish to receive the monitoring reports. The recommendation in relation to the frequency is:-

- A generic progress (exceptions report) – standard item
- A specific Action Plan report for each area and each action within the specific areas – Quarterly
- Global set of outcomes report – annual

### **3. Recommendations**

- 3.1 That the Board note the progress.
- 3.2 That the Board agree the membership and Terms of Reference of the Health and Wellbeing Delivery Programme Board.
- 3.3 That the Board agree the proposed approach to monitoring and reporting of outcomes and frequency.

## Appendix 1

### Membership

<b>Name/Position</b>	<b>Organisation</b>
Linda Harper – Deputy Corporate Director Children, Families and Wellbeing Directorate. Director of Service Development, Adult and Community Services.	Trafford Council (Chair)
Rodger Cairns – Managing Director. Independent Living Service.	Trafford Housing Trust
Sara McGregor –Trafford Locality Manager	Phoenix Futures
Ann Marie Jones – Chief Executive	Age UK
Helen Darlington – Health and Wellbeing Manager	Trafford Council
Ric Taylor – Mental Health Commissioner.	Trafford CCG
Krista Williams	Trafford CCG
Beverley Humphrey – Chief Executive	GMW
Lisa Davies – Public Health Consultant.	Trafford Council
Stuart Webster – Director	blueSCI

Kevin Bulman – Probation Operations Manager	Greater Manchester Probation Trust
Kay Statham	Trafford Community Leisure Trust
Attila Vegh	University Hospital South Manchester
Carol Baker-Longshaw	Pennine Care
Andrew Sutcliffe – Chief Inspector Partnership, Criminal Justice & Neighbourhood Policing	Greater Manchester Police
Beth Weston	Central Manchester University Hospitals NHS Foundation Trust
Rachel Herstell – Project Support Officer.	Trafford Council